

## USA Girl Scouts Overseas

### CHECKLIST FOR PLANNING A GIRL SCOUT TRIP, EVENT OR CAMP

The troop leader, group chair, or event director who works with the troop or group to plan an activity should initial "yes" or "no" for each question. For each "no" response, explain--describing proposed alternatives on the "Application to Operate a Girl Scout Trip, Event or Camp", or on a separate, attached sheet. Page Numbers and Standard Numbers refer to the 1993 edition of Safety Wise.

FOR ALL EVENTS:	Yes	No
Are all girl and adult participants in this event familiar with Girl Scout Basic Safety and Security Guidelines as outlined in <u>Safety-Wise</u> .		
Are all participants in this event registered as members with Girl Scouts of the U.S.A. for the current year?		
Will Standards for Girl Scout Program Activities be met?		
Will the Girl Scout Standards for Parental Permission be met? (Page 36; Standard 10)		
Will Girl Scout Standards for Adult Leadership met? (Page 39-40, 42-43; Standards 13-14, 17-18)		
Will (Check one) ___medical history ___health examination records for each girl be obtained and available throughout this event? (Page 32-33; Standard 3)		
Have the physical and emotional readiness of the participants been taken into account in planning this event? (Pages 31-32; Standard 2,)		
Will Emergency Procedures for natural disasters and hazardous weather conditions common to the event location be planned for and practiced by participants? (Pages 16-17; Preparation for Natural Disasters)		
Will Girl Scout Standards for Transportation be met? (Pages 46-47; Standards 25-27)		
Has the Financial Preparedness of the troop or group been addressed so as not to exclude any individual? (Pages 48-49; Standards 28,29)		
Have the girls and adults consulted the pertinent "Activity Checkpoints" in <u>Safety-Wise</u> in preparation for the event? List:		
Activity Checkpoints:		
Activity Checkpoints:		

#### FOR TROOP TRIPS, ALSO ANSWER:

According to "Checklist for Travel Readiness" in the <u>Safety-Wise</u> chapter "Planning Trips with Girl Scouts", will participants be ready to travel by the scheduled departure date? (Pages 126-140)		
Have the girls and adults consulted the pertinent "Activity Checkpoints in <u>Safety-Wise</u> for other activities planned to occur as a part of this event? List:		
Activity Checkpoints:		

#### FOR SINGLE SITE TROOP CAMPING, ALSO ANSWER:

Have the girls and adults consulted the following "Activity Checkpoints" in <u>Safety-Wise</u> in planning this event:		
Troop Camping? (pages 118-121)		
Cooking, Food Preparation, and Cleaning? (Pages 81-83)		
Other Activity Checkpoints:		

**FOR EVENTS WHICH INVOLVE ANY WATERFRONT/AQUATIC ACTIVITY, ALSO ANSWER:**

Have the girls and adults consulted the following "Activity Checkpoints" in <u>Safety-Wise</u> in planning this event:		
Swimming? (Page 109)		
Boating? (Pages 99-100)		
Rafting? (Page 95)		
Other Activity Checkpoints:		

**FOR SPECIAL EVENTS OR ACTIVITIES, ALSO ANSWER:**

Have the girls and adults consulted the specific "Activity Checkpoints" in <u>Safety-Wise</u> pertaining to this event?		
Community Activities and Events (page 78)		
Theme Park Activities (Page 113)		

**FOR A TRIP/TRAVEL CAMPING EVENTS ALSO ANSWER:**

Have the girls and adults consulted the following "Activity Checkpoints" in <u>Safety Wise</u> pertaining to this event?		
--	--	--

**FOR A COMMUNITY CAMPING EVENT, AND ESTABLISHED DAY CAMP, A RESIDENT CAMP, OR OTHER RESIDENT EVENT, ALSO ANSWER:**

**REFER TO SAFETY AND RISK MANAGEMENT IN GIRL SCOUTING OR PROGRAM MANAGEMENT FOR GIRL SCOUT SITES AND FACILITIES**

Will all Guidelines for Girl Scout Program in a Camp Setting be maintained?		
Will all Guidelines for Camp Administration be maintained?		
Will applicable Guidelines for Transportation and Vehicles used in the camp facility be maintained?		
Will all Guidelines for Use of Non-Owned Sites be maintained?		
Will applicable Guidelines for Camp Personnel be maintained?		
Will applicable Guidelines for Health Services be maintained?		
If the Girl Scout group is responsible for operating the waterfront facility, will all Guidelines for Aquatic Services be maintained?		
If the Girl Scout group is responsible for operating the resident campsite, will all Camping Guidelines not listed above be maintained?		